

Senate Concurrent Resolution 9 - Introduced

SENATE CONCURRENT RESOLUTION NO. 9

BY COMMITTEE ON RULES AND ADMINISTRATION

1 A Concurrent Resolution relating to the compensation
2 of chaplains, officers, and employees of the
3 ~~eighty-seventh~~ eighty-eighth general assembly.

4 WHEREAS, section 2.11 of the Code provides that "The
5 compensation of the chaplains, officers, and employees
6 of the general assembly shall be fixed by joint action
7 of the house and senate by resolution at the opening of
8 each session, or as soon thereafter as conveniently can
9 be done."; NOW THEREFORE,

10 BE IT RESOLVED BY THE SENATE, THE HOUSE OF
11 REPRESENTATIVES CONCURRING, That the compensation of
12 the employees of the ~~eighty-seventh~~ eighty-eighth
13 general assembly is set, effective from ~~January 9,~~
14 ~~2017, until January 14, 2019~~ January 14, 2019, until
15 January 11, 2021, in accordance with the following
16 salary schedule:

17 #9

18 ~~\$18,636.80~~ \$19,011.20

19 ~~8.96~~ 9.14

20 #10

21 ~~\$19,656.00~~ \$20,051.20

22 ~~9.45~~ 9.64

23 #12

24 ~~\$21,694.40~~ \$22,131.20

25 ~~10.43~~ 10.64

26 #14

27 ~~\$23,982.40~~ \$24,481.60

28 ~~11.53~~ 11.77

#11

~~\$20,696.00~~ \$21,112.00

~~9.95~~ 10.15

#13

~~\$22,796.80~~ \$23,254.40

~~10.96~~ 11.18

#15

~~\$25,272.00~~ \$25,771.20

~~12.15~~ 12.39

1 #16		#17
2 \$26,561.60 <u>\$27,102.40</u>		\$27,684.80 <u>\$28,225.60</u>
3 12.77 <u>13.03</u>		13.31 <u>13.57</u>
4 #18		#19
5 \$29,099.20 <u>\$29,681.60</u>		\$30,409.60 <u>\$31,033.60</u>
6 13.99 <u>14.27</u>		14.62 <u>14.92</u>
7 #20		#21
8 \$31,990.40 <u>\$32,635.20</u>		\$33,384.00 <u>\$34,049.60</u>
9 15.38 <u>15.69</u>		16.05 <u>16.37</u>
10 #22		#23
11 \$35,048.00 <u>\$35,755.20</u>		\$36,774.40 <u>\$37,523.20</u>
12 16.85 <u>17.19</u>		17.68 <u>18.04</u>
13 #24		#25
14 \$38,417.60 <u>\$39,187.20</u>		\$40,372.80 <u>\$41,184.00</u>
15 18.47 <u>18.84</u>		19.41 <u>19.80</u>
16 #26		#27
17 \$42,265.60 <u>\$43,118.40</u>		\$44,304.00 <u>\$45,198.40</u>
18 20.32 <u>20.73</u>		21.30 <u>21.73</u>
19 #28		#29
20 \$46,488.00 <u>\$47,424.00</u>		\$48,672.00 <u>\$49,649.60</u>
21 22.35 <u>22.80</u>		23.40 <u>23.87</u>
22 #30		#31
23 \$51,022.40 <u>\$52,062.40</u>		\$53,560.00 <u>\$54,641.60</u>
24 24.53 <u>25.03</u>		25.75 <u>26.27</u>
25 #32		#33
26 \$56,035.20 <u>\$57,158.40</u>		\$58,760.00 <u>\$59,945.60</u>
27 26.94 <u>27.48</u>		28.25 <u>28.82</u>
28 #34		#35
29 \$61,484.80 <u>\$62,732.80</u>		\$64,459.20 <u>\$65,748.80</u>
30 29.56 <u>30.16</u>		30.99 <u>31.61</u>

1 #36		#37
2 \$67,516.80 <u>\$68,868.80</u>		\$70,824.00 <u>\$72,238.40</u>
3 32.46 <u>33.11</u>		34.05 <u>34.73</u>
4 #38		#39
5 \$74,172.80 <u>\$75,670.40</u>		\$77,812.80 <u>\$79,372.80</u>
6 35.66 <u>36.38</u>		37.41 <u>38.16</u>
7 #40		#41
8 \$81,556.80 <u>\$83,200.00</u>		\$85,467.20 <u>\$87,193.60</u>
9 39.21 <u>40.00</u>		41.09 <u>41.92</u>
10 #42		#43
11 \$89,648.00 <u>\$91,457.60</u>		\$93,808.00 <u>\$95,700.80</u>
12 43.10 <u>43.97</u>		45.10 <u>46.01</u>
13 #44		#45
14 \$98,404.80 <u>\$100,380.80</u>		\$103,126.40 <u>\$105,206.40</u>
15 47.31 <u>48.26</u>		49.58 <u>50.58</u>
16 #46		#47
17 \$108,035.20 <u>\$110,198.40</u>		\$113,193.60 <u>\$115,460.80</u>
18 51.94 <u>52.98</u>		54.42 <u>55.51</u>
19 #48		#49
20 \$118,622.40 <u>\$121,014.40</u>		\$124,321.60 <u>\$126,817.60</u>
21 57.03 <u>58.18</u>		59.77 <u>60.97</u>
22 #50		#51
23 \$130,374.40 <u>\$132,995.20</u>		\$136,593.60 <u>\$139,339.20</u>
24 62.68 <u>63.94</u>		65.67 <u>66.99</u>
25 In this schedule, each numbered block shall be		
26 the yearly and hourly compensation for the pay grade		
27 of the number heading the block. Within each grade		
28 there shall be eight steps numbered "1" through "8".		
29 In the above schedule the steps for all grades are		
30 determined in the following manner. Each numbered		

1 block is counted as the "1" step for that grade. The
2 next higher block is counted as the "2" step; the next
3 higher block is the "3" step; the next higher block is
4 the "4" step; the next higher block is the "5" step;
5 the next higher block is the "6" step; the next higher
6 block is the "7" step; and the next higher block plus
7 2.5% is the "8" step.

8 Alternatively, the senate rules and administration
9 committee for senate employees, and the house
10 administration and rules committee for house employees
11 may allow their employees' compensation to be flexibly
12 set anywhere between steps "1" through "8" for an
13 employee's prescribed pay grade.

14 All employees shall be available to work daily
15 until completion of the senate's and house of
16 representatives' business. The employee's division
17 supervisor shall schedule all employees' working hours
18 to, as far as possible, maintain regular working hours.

19 All employees, other than those designated "part-
20 time", shall be compensated for 40 hours of work in
21 a one-week pay period. Secretaries to senators and
22 representatives are presumed to have 32 hours of work
23 each week the legislature is in session and shall
24 be paid only on that basis. Full-time employees
25 who are required to work in excess of 80 hours in a
26 two-week pay period shall be allowed compensatory time
27 off at a rate of one hour for each hour of overtime
28 up to a maximum of 120 hours of compensatory time.
29 Joint security employees of the senate and house of
30 representatives may be compensated for each hour of

1 overtime at a rate of pay equal to one-and-one-half
2 times the hourly pay provided.

3 BE IT FURTHER RESOLVED, That part-time employees
4 shall be compensated at the scheduled hourly rate for
5 their pay grade and step.

6 BE IT FURTHER RESOLVED, That in the event the
7 salary schedule for employees of the State of Iowa
8 as promulgated by the department of administrative
9 services pursuant to section 8A.413, subsection 3, is
10 revised upward at any time during the ~~eighty-seventh~~
11 eighty-eighth general assembly, such revised schedule
12 shall simultaneously be adopted for the compensation
13 of the employees of the ~~eighty-seventh~~ eighty-eighth
14 general assembly assigned a grade by this resolution,
15 unless otherwise provided by the senate and house of
16 representatives.

17 BE IT FURTHER RESOLVED, That adjustments in
18 the positions and compensation listed in this
19 resolution may be made through an interim review of
20 all legislative employees for internal equity and to
21 assure compliance with appropriate legal standards
22 for granting of overtime and compensatory time off.
23 Such review shall be conducted by a legislative
24 committee made up of members of the service committee
25 of legislative council and the appropriate salary
26 subcommittees of the senate and house. Only one such
27 review may be done in any fiscal year and adjustments
28 suggested must be approved by the appropriate hiring
29 body.

30 BE IT FURTHER RESOLVED, That the employees of the

1 ~~eighty-seventh~~ eighty-eighth general assembly be placed
2 in the following pay grades:

3 EMPLOYEES OF THE HOUSE

4 Chief Clerk of the House.....Grade 44
5 Sr. Assistant Chief Clerk of the House.....Grade 41
6 Assistant Chief Clerk of the House III.....Grade 38
7 Assistant Chief Clerk of the House II.....Grade 35
8 Assistant Chief Clerk of the House I.....Grade 32
9 Legal Counsel II.....Grade 35
10 Legal Counsel I.....Grade 32
11 Legal Counsel.....Grade 30
12 Sr. Caucus Staff Director.....Grade 41
13 Caucus Staff Director.....Grade 38
14 Sr. Deputy Caucus Staff Director.....Grade 39
15 Deputy Caucus Staff Director.....Grade 36
16 Administrative Assistant to Leader or
17 Speaker.....Grade 27
18 Administrative Assistant I to Leader or
19 Speaker.....Grade 29
20 Administrative Assistant II to Leader or
21 Speaker.....Grade 32
22 Administrative Assistant III to Leader or
23 Speaker.....Grade 35
24 Sr. Administrative Assistant to Leader or
25 Speaker I.....Grade 38
26 Sr. Administrative Assistant to Leader or
27 Speaker II.....Grade 41
28 Research Assistant.....Grade 24
29 Legislative Research Analyst.....Grade 27
30 Legislative Research Analyst I.....Grade 29

1	Legislative Research Analyst II.....	Grade 32
2	Legislative Research Analyst III.....	Grade 35
3	Sr. Legislative Research Analyst.....	Grade 38
4	Assistant Secretary to Leader or Speaker.....	Grade 18
5	Secretary to Leader or Speaker.....	Grade 19
6	Caucus Secretary.....	Grade 21
7	Senior Caucus Secretary.....	Grade 24
8	Administrative Secretary to Leader, Speaker,	
9	or Chief Clerk.....	Grade 21
10	Executive Secretary to Leader, Speaker or	
11	Chief Clerk.....	Grade 24
12	Confidential Secretary to Leader, Speaker,	
13	or Chief Clerk.....	Grade 27
14	Clerk to Chief Clerk.....	Grade 16
15	Supervisor of Secretaries.....	Grade 21
16	Supervisor of Secretaries I.....	Grade 24
17	Supervisor of Secretaries II.....	Grade 27
18	Sr. Administrative Services Officer.....	Grade 35
19	Administrative Services Officer III.....	Grade 32
20	Administrative Services Officer II.....	Grade 29
21	Administrative Services Officer I.....	Grade 26
22	Administrative Services Officer.....	Grade 23
23	Administrative Services Assistant.....	Grade 20
24	Senior Editor.....	Grade 30
25	Editor II.....	Grade 25
26	Editor I.....	Grade 22
27	Assistant Editor.....	Grade 19
28	Compositor/Desk Top Specialist.....	Grade 17
29	Sr. Text Processor.....	Grade 25
30	Text Processor II.....	Grade 22

1	Text Processor I.....	Grade 19
2	Senior Finance Officer III.....	Grade 38
3	Senior Finance Officer II.....	Grade 35
4	Senior Finance Officer I.....	Grade 31
5	Finance Officer II.....	Grade 27
6	Finance Officer I.....	Grade 24
7	Assistant Finance Officer.....	Grade 21
8	Recording Clerk II.....	Grade 24
9	Recording Clerk I.....	Grade 21
10	Assistant Legal Counsel I.....	Grade 30
11	Assistant Legal Counsel.....	Grade 27
12	Engrossing & Enrolling Processor.....	Grade 27
13	Assistant to the Legal Counsel.....	Grade 19
14	Senior Indexer.....	Grade 28
15	Indexer II.....	Grade 25
16	Indexer I.....	Grade 22
17	Indexing Assistant.....	Grade 19
18	Supply Clerk.....	Grade 16
19	Switchboard Operator.....	Grade 14
20	Legislative Secretary.....	Grade 15
21	Legislative Committee Secretary.....	Grade 17
22	Bill Clerk.....	Grade 14
23	Assistant Bill Clerk.....	Grade 12
24	Postmaster.....	Grade 12
25	Sergeant-at-Arms II.....	Grade 20
26	Sergeant-at-Arms I.....	Grade 17
27	Assistant Sergeant-at-Arms.....	Grade 14
28	Chief Doorkeeper.....	Grade 12
29	Doorkeepers.....	Grade 11
30	Pages.....	Grade 9

1	EMPLOYEES OF THE SENATE	
2	Secretary of the Senate.....	Grade 44
3	Sr. Assistant Secretary of the Senate.....	Grade 41
4	Assistant Secretary of the Senate III.....	Grade 38
5	Assistant Secretary of the Senate II.....	Grade 35
6	Assistant Secretary of the Senate I.....	Grade 32
7	Legal Counsel II.....	Grade 35
8	Legal Counsel I.....	Grade 32
9	Legal Counsel.....	Grade 30
10	Sr. Caucus Staff Director.....	Grade 41
11	Caucus Staff Director.....	Grade 38
12	Sr. Deputy Caucus Staff Director.....	Grade 39
13	Deputy Caucus Staff Director.....	Grade 36
14	Administrative Assistant to Leader	
15	or President.....	Grade 27
16	Administrative Assistant I to Leader	
17	or President.....	Grade 29
18	Administrative Assistant II to Leader	
19	or President.....	Grade 32
20	Administrative Assistant III to Leader	
21	or President.....	Grade 35
22	Sr. Administrative Assistant to Leader	
23	or President I.....	Grade 38
24	Sr. Administrative Assistant to Leader	
25	or President II.....	Grade 41
26	Research Assistant.....	Grade 24
27	Legislative Research Analyst.....	Grade 27
28	Legislative Research Analyst I.....	Grade 29
29	Legislative Research Analyst II.....	Grade 32
30	Legislative Research Analyst III.....	Grade 35

1	Sr. Legislative Research Analyst.....	Grade 38
2	Caucus Secretary II.....	Grade 21
3	Senior Caucus Secretary.....	Grade 24
4	Secretary to Leader, President, or	
5	Caucus.....	Grade 18
6	Administrative Secretary to Leader,	
7	President, or Secretary of the Senate.....	Grade 21
8	Executive Secretary to Leader, President,	
9	or Secretary of the Senate.....	Grade 24
10	Confidential Secretary to Leader, President,	
11	or Secretary of the Senate.....	Grade 27
12	Supervisor of Secretaries.....	Grade 21
13	Supervisor of Secretaries I.....	Grade 24
14	Supervisor of Secretaries II.....	Grade 27
15	Sr. Administrative Services Officer.....	Grade 35
16	Administrative Services Officer III.....	Grade 32
17	Administrative Services Officer II.....	Grade 29
18	Administrative Services Officer I.....	Grade 26
19	Administrative Services Officer.....	Grade 23
20	Administrative Services Assistant.....	Grade 20
21	Senior Editor.....	Grade 30
22	Editor II.....	Grade 25
23	Editor I.....	Grade 22
24	Assistant Editor.....	Grade 19
25	Compositor/Desktop Top Specialist.....	Grade 17
26	Assistant Legal Counsel I.....	Grade 30
27	Assistant Legal Counsel.....	Grade 27
28	Assistant to the Legal Counsel.....	Grade 19
29	Proofreader.....	Grade 16
30	Senior Finance Officer III.....	Grade 38

1	Senior Finance Officer II.....	Grade 35
2	Senior Finance Officer I.....	Grade 31
3	Finance Officer II.....	Grade 27
4	Finance Officer I.....	Grade 24
5	Assistant Finance Officer.....	Grade 21
6	Recording Clerk II.....	Grade 24
7	Recording Clerk I.....	Grade 21
8	Senior Indexer.....	Grade 28
9	Indexer II.....	Grade 25
10	Indexer I.....	Grade 22
11	Indexing Assistant.....	Grade 19
12	Records and Supply Clerk.....	Grade 18
13	Switchboard Operator.....	Grade 14
14	Legislative Secretary.....	Grade 15
15	Legislative Committee Secretary.....	Grade 17
16	Bill Clerk.....	Grade 14
17	Assistant Bill Clerk.....	Grade 12
18	Postmaster.....	Grade 12
19	Sergeant-at-Arms II.....	Grade 20
20	Sergeant-at-Arms I.....	Grade 17
21	Assistant Sergeant-at-Arms.....	Grade 14
22	Chief Doorkeeper.....	Grade 12
23	Doorkeepers.....	Grade 11
24	Pages.....	Grade 9
25	JOINT SENATE/HOUSE EMPLOYEES	
26	Facilities Manager I.....	Grade 35
27	Facilities Manager II.....	Grade 38
28	Sr. Facilities Manager.....	Grade 41
29	<u>Human Resources Director III.....</u>	<u>Grade 38</u>
30	<u>Human Resources Director II.....</u>	<u>Grade 35</u>

1	Human Resources Director I.....	Grade 31
2	Legislative Security Coordinator I.....	Grade 23
3	Legislative Security Coordinator II.....	Grade 26
4	Legislative Security Officer I.....	Grade 20
5	Legislative Security Officer II.....	Grade 23
6	Conservation/Restoration Specialist I.....	Grade 28
7	Conservation/Restoration Specialist II.....	Grade 31
8	Sr. Legislative Lobbyist Clerk.....	Grade 24
9	Legislative Lobbyist Clerk.....	Grade 21
10	Sr. Copy Center Operator.....	Grade 21
11	Copy Center Operator.....	Grade 18

12 BE IT FURTHER RESOLVED, That there shall be four
13 classes of appointments as employees of the general
14 assembly:

15 A "permanent full-time" or "permanent part-time"
16 employee is one who is employed the year around and
17 eligible to receive state benefits.

18 An "exempt full-time" employee is one who is
19 employed for only a portion of the year, usually the
20 period of the legislative sessions with extensions
21 post-session and pre-session as scheduled. This class
22 is eligible to receive state benefits with the cost of
23 benefits to the state to be paid, using accrued leave
24 if authorized, by the employee when not on the payroll.

25 A "session-only" employee is one who is employed for
26 only a portion of the year, usually the legislative
27 session. This class is not eligible for state
28 benefits, except IPERS, and insurance as provided in
29 section 2.40.

30 A "part-time" employee is one who is employed to

1 work less than 40 hours per week. This class is not
2 eligible for state benefits, except IPERS if eligible.

3 BE IT FURTHER RESOLVED, That the exact
4 classification for individuals in a job series
5 created by this resolution shall be set or changed for
6 senate employees by the senate rules and administration
7 committee and for the house employees by the house
8 administration and rules committee. The committees
9 shall base the classification upon the following
10 factors:

11 1. The extent of formal education required of the
12 position; and,

13 2. The extent of the responsibilities to be
14 assigned to the position; and,

15 3. The amount of supervision placed over the
16 position; and,

17 4. The number of persons the position is assigned
18 to supervise and skills and responsibilities of those
19 positions supervised.

20 The committees shall report the exact
21 classifications assigned to each individual on the
22 next legislative day, or, if such action is during
23 the interim, on the first day the senate or house
24 shall convene. Any action by the senate or house to
25 disapprove a report or a portion of a report shall be
26 effective the day after the action.

27 Recommendations for a pay grade for a new position
28 shall be developed in accordance with the factor scores
29 in the comparable worth report. Every four years the
30 senate rules and administration committee, the house

1 administration and rules committee, and the legislative
2 council may review all positions in the legislative
3 branch to assure conformity to comparable worth.

4 BE IT FURTHER RESOLVED, That a senator or
5 representative may employ a secretary who in the
6 judgment of the senator or representative employing
7 such person, possesses the necessary skills to perform
8 the duties such senator or representative shall
9 designate, under the administrative direction, as
10 appropriate, of the secretary of the senate or the
11 chief clerk of the house.

12 Each standing committee chairperson, ethics
13 committee chairperson, and each appropriations
14 subcommittee chairperson shall designate a secretary
15 who is competent to perform the following duties:
16 prepare committee minutes, committee reports, type
17 committee correspondence, maintain committee records,
18 and otherwise assist the committee. Such duties
19 shall be performed in accordance with standards which
20 shall be provided by the secretary of the senate and
21 chief clerk of the house. In making the designation,
22 chairpersons shall consider persons for possible
23 designation as the secretary to the committee in the
24 following order:

25 First: The secretary to the chairperson.

26 Second: The secretary to the committee's
27 vice-chairperson.

28 Third: The secretary to any other member of the
29 committee.

30 Fourth: The secretary to any other member in the

1 same house as the committee.

2 BE IT FURTHER RESOLVED, That a Legal Counsel II
3 shall be a person who has graduated from an accredited
4 school of law and is admitted to practice in Iowa as
5 an Attorney and Counselor at Law and possesses either
6 a Masters of Law degree or has at least two years of
7 legal experience after admission to practice.

8 A Legal Counsel I shall be a person who has
9 graduated from an accredited school of law and is
10 admitted to practice in Iowa as an Attorney and
11 Counselor at Law.

12 BE IT FURTHER RESOLVED, That employees of the
13 general assembly may be eligible for either:

14 1. Increases in salary grade or step based on
15 evaluation of their job performance and recommendations
16 of their administrative officers, subject to approval
17 of the senate committee on rules and administration
18 or the house committee on administration and rules, as
19 appropriate or

20 2. Mobility within a pay grade at the discretion
21 of the chief clerk of the house upon recommendation by
22 the employee's division supervisor on the part of the
23 house, and the discretion of the employee's division
24 supervisor on the part of the senate, subject to the
25 approval of the house committee on administration
26 and rules or the senate committee on rules and
27 administration, as appropriate — either in accord with
28 a flexible pay plan approved by the senate rules and
29 administration committee or the house administration
30 and rules committee, or in accord with the following

1 schedule:

2 (a) Progression from step "1" to "2" for a newly
3 hired employee — six months of actual employment.

4 (b) Progression from step "1" to "2" following
5 promotion within a job series — twelve months of
6 actual employment in that position.

7 (c) Progression from step "2" to "3", and step "3"
8 to "4", and step "4" to "5", and step "5" to "6", and
9 step "6" to "7", and step "7" to "8" — twelve months
10 of actual employment at the lower step.

11 BE IT FURTHER RESOLVED, That in addition to the
12 steps provided in the preceding paragraph, that
13 secretaries to senators and representatives who were
14 employees of the senate or house of representatives
15 during any general assembly prior to January 9, 1989,
16 and who have received certification for passing a
17 typing and shorthand performance examination shall be
18 eligible for two additional steps.

19 BE IT FURTHER RESOLVED, That in addition to the
20 steps provided in the preceding paragraph, that
21 secretaries to senators and representatives shall
22 be eligible for a maximum of three additional grades
23 beyond grade 15, in any combination, as provided in
24 this paragraph:

25 1. One additional grade for a secretary to a
26 standing committee chair, ethics committee chair
27 or appropriations subcommittee chair who is not the
28 designated committee secretary.

29 2. One additional grade for a secretary to a vice-
30 chairperson or ranking member of a standing committee,

1 ethics committee or appropriations subcommittee.

2 3. One additional grade for a secretary to the
3 chairperson of the chaplain's committee.

4 4. Two additional grades for a secretary to an
5 assistant floor leader or speaker pro tempore or
6 president pro tempore.

7 5. One additional grade for a designated committee
8 secretary who is also the designated committee
9 secretary for an additional standing committee, ethics
10 committee, or appropriations subcommittee.

11 6. Six additional steps for a secretary who is the
12 sole secretary for two or more members.

13 BE IT FURTHER RESOLVED, That in the event the
14 secretary to the chairperson of the chaplain's
15 committee is the secretary to the president, president
16 pro tempore, speaker, speaker pro tempore, or the
17 majority or minority leader, such secretary shall
18 receive one additional step.

19 BE IT FURTHER RESOLVED, That the entrance salary for
20 employees of the general assembly shall be at step 1 in
21 the grade of the position held. Such employee may be
22 hired above the entrance step if possessing outstanding
23 and unusual experience for the position. Such employee
24 who is hired above the entrance step shall be mobile
25 above that step in the same period of time as other
26 employees in that same step. An officer or employee
27 who is moved to another position may be considered for
28 partial or full credit for their experience in the
29 former position in determining the step in the new
30 grade.

1 The entry level for the position of research
2 analyst shall be Legislative Research Analyst, unless
3 extraordinary conditions justify increasing that entry
4 level.

5 BE IT FURTHER RESOLVED, That a pay increase for
6 employees of one step within the pay grade for the
7 position may be made for exceptionally meritorious
8 service in addition to step increases provided
9 for in this resolution, at the discretion of the
10 chief clerk upon recommendation by the employee's
11 division supervisor on the part of the house, and upon
12 recommendation by the employee's division supervisor on
13 the part of the senate, and the approval of the senate
14 committee on rules and administration or the house
15 committee on administration and rules. Exceptionally
16 meritorious service pay increases shall be governed by
17 the following:

18 a. The employee must have served in the position
19 for at least twelve months;

20 b. Written justification, setting forth in detail
21 the nature of the exceptionally meritorious service
22 rendered, must be submitted to the senate rules and
23 administration committee or house administration and
24 rules committee and approved in advance of granting the
25 pay increase;

26 c. No more than one exceptionally meritorious
27 service pay increase may be granted in any twelve-month
28 period.

29 d. Such meritorious service pay increase shall
30 not be granted beyond the eight-step maximum for that

1 position.

2 BE IT FURTHER RESOLVED, That the senate rules and
3 administration committee and the house administration
4 and rules committee shall both hire officers and
5 employees for their respective bodies and fill any
6 vacancies which may occur, to be effective at such time
7 as they shall set. The committee shall report the
8 names of those it has hired for the positions specified
9 in this resolution or the filling of any vacancies on
10 the next legislative day or, if such action is during
11 the interim, on the first day the senate or house shall
12 convene. Any action by the senate or house to amend or
13 disapprove a report or a portion of a report shall be
14 effective the day after the action.

15 The chief clerk of the house shall submit to the
16 house committee on administration and rules and
17 the secretary of the senate shall submit to the
18 senate committee on rules and administration the
19 list of names, or amendments thereto, of employee
20 classifications and recommended pay step for each
21 officer and employee. Such list shall include
22 recommendations for the pay step for all employees.
23 Each respective committee shall approve or amend the
24 list of recommended classifications and pay steps and
25 publish said list in the journal.

26 BE IT FURTHER RESOLVED, That permanent employees of
27 the general assembly shall receive vacation allowances,
28 sick leave, health and accident insurance, life
29 insurance, and disability income insurance as are
30 comparably provided for full-time permanent state

1 employees. The computations shall be maintained by the
2 finance officers in each house and coordinated with the
3 department of administrative services.

4 BE IT FURTHER RESOLVED, That should any employee
5 have a grievance, the grievance shall be resolved as
6 provided by procedures determined by the senate rules
7 and administration committee for senate employees or
8 the house administration and rules committee for house
9 employees.

10 BE IT FURTHER RESOLVED, That the legislative
11 council take action to provide the same compensation
12 and benefits to all legislative central staff agency
13 employees for the ~~eighty-seventh~~ eighty-eighth general
14 assembly as is provided by this resolution. The
15 director of each legislative central staff agency
16 shall report to the chief clerk of the house and the
17 secretary of the senate the list of approved positions
18 for their agencies and the names, grades and steps of
19 each employee. Such lists shall be published in the
20 journals of the house and the senate within two weeks
21 after the adoption of this resolution by both houses.

22 BE IT FURTHER RESOLVED, That the compensation of
23 chaplains officiating at the opening of the daily
24 sessions of the house of representatives and the senate
25 of the ~~eighty-seventh~~ eighty-eighth general assembly
26 be fixed at ten dollars for each house of the general
27 assembly, and that mileage to and from the State
28 Capitol for chaplains be fixed at the rate established
29 for members of the general assembly.